

**MANSFIELD DOWNTOWN PARTNERSHIP
EXECUTIVE COMMITTEE
SPECIAL MEETING
TOWN HALL, CONFERENCE ROOM C**

THURSDAY, APRIL 7, 2016

3:30 PM

MINUTES

Present: Steve Bacon, Tom Callahan, Matt Hart, Philip Lodewick, Steve Rogers, Paul Shapiro

Staff: Cynthia van Zelm

1. Call to Order

Philip Lodewick called the meeting to order at 3:32 pm.

2. Approval of July 2, 2015 Minutes

Steve Bacon made a motion to approve the minutes of July 2, 2015. Tom Callahan seconded the motion. The motion was approved.

Mr. Callahan made a motion to go into Executive Session according to CGS §1-200(6) (A). Matt Hart seconded the motion. The motion was approved unanimously.

3. Executive Session - Personnel in accordance with CGS §1-200(6) (A)

Present: Committee members: Mr. Bacon, Mr. Callahan, Mr. Hart, Mr. Lodewick, Mr. Rogers, and Mr. Shapiro

The Committee came out of Executive Session and Cynthia van Zelm re-joined the meeting.

Mr. Lodewick provided Ms. van Zelm with her performance evaluation and indicated that the Board continued to be pleased with Ms. van Zelm's performance. Mr. Callahan suggested that the Board work toward performance measures over the next year.

Mr. Callahan will bring the Committee's recommendation on a salary increase for the Executive Director to the Finance and Administration Committee meeting on April 28 for its consideration as part of the overall budget. The goal would be to bring the budget to the full Board on May 5 for its approval.

4. Adjourn

Mr. Hart made a motion to adjourn. Mr. Lodewick seconded the motion. The meeting adjourned at 4:00 pm.